

1/160208/2021

## Notice Inviting Quotation

Sealed quotations are invited from the bonafide and experienced institution for the following job.

- 1) Name of the work : Training of WBCS aspirants on English language at two levels :-  
(a) Pre-intermediate and intermediate level  
(b) Upper intermediate and advance level
- 2) Estimated Amount : 3.5 lakh.
- 3) Earnest money : Rs.5000/- to be paid in favour of West Bengal State Haj Committee.  
Through NEFT/RTGS (**Account No. 31911897584, Name of the Bank : State Bank of India ,IFSC Code. SBIN0014524.**)  
EMD of the unsuccessful bidders will be refunded after completion of the tender, however the EMD of the successful bidder will be converted into security deposit.
- 4) Time of completion : 3 months.
- 5) Eligibility Criteria : (a) Trade License / Certificates of incorporation  
(b) GST Registration Certificate  
(c) PAN Card  
(d) Experience Certificate for similar job.  
(e) The Institution must not be blacklisted by any court of law or Govt. / Central / State/ autonomous bodies / PSU. An under taking to be furnish on this regard.  
(f) Above eligibility criteria is not applicable for Cultural and Educational centre of any Consulate / Dy. High Commission Office at Kolkata.
- 6) Date of Opening & Venue: **8<sup>th</sup> December,2021, Madinat-ul-Hujjaj, Rajarhat, New Town, Kol-160.**

### General term and condition

- The institution must have experience in grooming WBCS aspirant in English language. Experience Certificates may be enclosed.
- Institution having faculty having global Certificate from Cambridge / equivalent foreign country, will be preferred.
- The rate to be quoted in Indian rupees in the letter pad of the institution and to be inclusive of all taxes included incidental charge of any.
- All correction to be initialed.
- The work is to be carried out under the direct supervision of WBSHC.
- Payment will be made after completion of the Course. However advance payment can also be considered in case of deserving Institution / Foreign Consulate
- All Institutions are requested to be present on the opening of the tender.
- EMD not required for Cultural and Educational centre of any Consulate/Dy. High Commission Office at Kolkata.
- Issuance of work order is subject to approval of the MA & Me Department.

Sd/-  
Executive Officer  
West Bengal State Haj Committee

Copy forwarded for information:

- 1) Hon'ble Chairman, West Bengal State Haj Committee
- 2) P.A. to the Spl. Secy., MA & ME Deptt. Govt. of West Bengal.

Sd/-  
Executive Officer  
West Bengal State Haj Committee